

Chinese Culture University Implementation Guidelines Governing Grants to Faculty Members for Research Projects for Academic Promotion

Adopted by the 1700th Administrative Council on 01 OCT 2014

1. Purpose for Grant

The present Implementation Guidelines are prescribed by the Chinese Culture University (“the University”) for the purpose of assisting its full-time faculty members with academic promotion.

2. Application Requirements

Any full-time associate professor, assistant professor, and lecturer of the University is eligible to file one application per rank, provided that the applicant has not, during the preceding two years, received any thematic research project of the Ministry of Science and Technology and grant for research funding from another research institute or undertaken any business-education partnership project; however, eligibility is not extended to faculty members who are pursuing their doctoral degree.

3. Implementation Method

As an applicant, a faculty member may work in the specialized field thereof in partnership with one lead scholar and engage in academic research works, where the scope of such partnership with respect to the applicant includes:

- (1) Participation in duly accredited capacities, such as a research fellow, in a research and development project headed by the lead scholar for either the Ministry of Science and Technology or a business-education partnership.
- (2) Collaboration on a featured research project.
- (3) Reception of professional guidance provided by the lead scholar and publishes an academic paper.

4. Qualifications of lead scholars

Lead scholars shall be senior scholars who are full professors either of the University or another domestic or foreign academic institution and have, during the preceding five years, either executed at least three projects for the Ministry of Science and Technology or published at least five papers in journals included by the A&HCI, SCI, SSCI, EI, TSSCI or CSSCI; each lead scholar is allowed to undertake such role twice per year at most; for cases in which the aforementioned criteria are not satisfied but other academic achievements can be provided, the qualifications of lead scholars in such

cases shall be determined by the Academic Review Committee.

5. Grant Case Count and Funding

- (1) A maximum of two cases is allowed for each college and for the School of Continuing Education.
- (2) The grant for each project shall aim primarily at payment of the hourly pay to the lead scholar for providing guidance.
- (3) Hourly pay for providing guidance paid to a lead scholar who is not affiliated with the University shall be 1,600 NTD per hour, capped at a grand total of 50,000 NTD; hourly pay for providing guidance paid to a lead scholar who is affiliated with the University shall be 800 NTD per hour, capped at a grand total of 30,000 NTD.

6. Application Process and Schedule

Any eligible faculty member applying for a grant shall compose a research proposal according to the format of the thematic research project application set forth by the Ministry of Science and Technology, and, within a timeframe stipulated by the Office of Research and Development, submit the research proposal to the pertinent department, graduate institute or degree program for submission by same to the pertinent college and the School of Continuing Education for preliminary review.

7. Review Process

Upon being approved in the preliminary review by the pertinent college and the School of Continuing Education, application proposals shall be submitted to the Office of Research and Development for compilation and submission to the Academic Review Committee, which shall reexamine the proposals and approve a list of grant recipients and the respective amount of grant awarded to each.

8. Execution Timeline and Results Requirements

- (1) Execution timeline: six months from the date of approval.
- (2) Any faculty member receiving a grant per the present Guidelines shall, within two years after the completion of the project, publish at least one paper in a journal, which must be among the listed journals satisfying the criteria set out in the Approval Principles for Academic Publications pertaining to Academic Promotion of Faculty Members of the University.
- (3) Any faculty member who receives such grant but fails to submit a research result as prescribed in the preceding item shall be barred for two years from applying for any grant for research projects of the University.

9. The present Implementation Guidelines and any amendment thereto shall be promulgated and implemented upon being approved by the Academic Review Committee and the Administrative Council.

✘ *In case of any discrepancies between the Chinese original and this translation, the Chinese original shall prevail.*